

COMPUTER USE POLICY

Use of this computer implies agreement with the Computer Use Policy.

PURPOSE

To establish guidelines and protocol for a patron's use of the library's public access computer terminals.

POLICY

Library equipment used to access electronic resources and/or networks may only be used for lawful purposes by library patrons and staff. Illegal or unethical use includes violation of federal, state or local laws and regulations or this policy. Illegal use, access to sites that interfere with performance of the library's computer system, and attempts to damage or alter the configuration of the library's computer equipment or software will result in revocation of library use and may involve legal prosecution.

All patrons must check-in with library staff prior to using a computer.

Use of computers is on a first-come first-serve basis. Patrons may log in with their library card number, or request a guest pass, for (2) 45 minutes sessions per day. This time may be extended at the discretion of the staff if there is no one waiting for a computer.

Food and drinks are only allowed in the designated area. They are not permitted near the computer terminals.

Patrons may not use the audio on the computers unless they are using headphones or earbuds.

School aged children/teens will not be allowed to use computers during school hours, unless accompanied by an educational or home school instructor or a parent or guardian.

Adults with minor children may not use computers unless their children are supervised at all times.

Parker Public Library is aware of, and shares a concern for, a safe educational Internet experience for children despite the unregulated nature of the internet and provides a web-site filtering utility to maintain, block, or obstruct access to pornographic or sexually explicit sites to comply with the Children's Internet Protection Act and A.R.S. §§ 34-501 and 34-502. However, no filtering or monitoring program is completely effective. Parents and legal guardians have the responsibility to oversee their child's exposure to and use of the Internet.

If a patron who is not a minor wishes to access a site that is blocked, the patron may request Library staff to unblock the site. If a patron believes that a site has been blocked incorrectly, the patron may request a reclassification of the website. Library staff may unblock the site for research or other lawful purposes. Please see Library staff for a Request to Review form. Upon receipt of the form, the Library Manager will review the request with the Town technician and respond by phone and email within 10 business days.

Formal complaints about the review procedure or the Library's enforcement of this policy must be submitted in writing and addressed to the Library Manager. The Library Manager shall promptly review the complaint and attempt to resolve the complaint directly within 7 days. If the person is not satisfied with the response provided or if the Library Manager determines that the situation warrants the input of the Library Advisory Board, the Library Manager shall bring the complaint to the Board's attention at the next regularly scheduled meeting. Following discussion and recommendation by the Board, the Library Manager will respond to the person who filed the complaint and take any action warranted by the particular circumstances. The decision by the Library Manager is final.

Under provisions of A.R.S. § 41-151.22, the Parker Public Library is required to protect the confidentiality of its patrons' borrowing and library use records. That privacy cannot be guaranteed for the patrons using the library's terminals to access other computer sites. All patrons are advised that the library cannot control a patron's privacy if the patron provides personal information of any kind while using its terminals to access sites not under the control of the library.

Unacceptable Behavior includes, but is not limited to:

- Destruction of, damage to, or unauthorized modification of equipment, software, or data belonging to the Library or other patrons (A.R.S. § 13-2316)
- Unauthorized or illegal copying of copyright-protected material (U.S.C. Title 17)
- Attempting to upload, download, install, set-up, run or execute any program or software not authorized by the library
- Violation or attempted violation of computer system security
- Electronically transmitting harmful material to a minor or placing explicit sexual material on public display, including a viewing screen pursuant to A.R.S. §§ 13-3506.01, 13-3507